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Folder data connections

You can create a data connection to select data from files in a folder, either on a physical drive or a shared network drive.

On a Qlik Sense server installation, the folder needs to be accessible from the system running the Qlik Sense engine, that is, the user running the Qlik Sense service. If you connect to this system using another computer or touch device, you cannot connect to a folder on your device, unless it can be accessed from the system running the Qlik Sense engine.

Creating a new folder data connection

Do the following:

1. Click **Create new connection** and select **Folder**.

The **Create new data connection (folder)** dialog opens. When you install Qlik Sense, a working directory is created, named `C:\Users\{user}\Documents\Qlik\Sense\Apps`. This is the default directory selected in the dialog.



*If the **Folder** option is not available, you do not have access right to add folder connections. Contact your Qlik Sense system administrator.*

2. Enter the **Path** to the folder containing the data files. You can either:
 - Select the folder
 - Type a valid local path (example: `C:\data\MyData\`)
 - Type a UNC path (example: `\\myserver\filedir\`).
3. Enter the **Name** of the data connection you want to create.
4. Click **Create**.


The connection is now added to the **Data connections**, and you can connect to, and select data from files in the connected folder.

Editing a folder data connection

Do the following:

1. Click  on the folder data connection you want to edit.
The **Edit connection (folder)** dialog opens.



If  is disabled, you do not have access right to edit folder connections. Contact your Qlik Sense system administrator.







2. You can edit the following properties:

Path
Name

3. Click **Save**.

The connection is now updated.

See also:

-  Selecting data from a Microsoft Excel file
-  Selecting data from a delimited table file
-  Selecting data from a QVD or QVX file
-  Selecting data from an HTML file
-  Selecting data from an XML file
-  Selecting data from a KML file