How to Import Recipients from QlikView Documents - Features Track

You can download this tutorial by clicking here: "How to Import Recipients from QlikView Documents".

As of the release of NPrinting 15.4.0.0 it is now possible to import recipients directly from QlikView Documents. **If you use a version of** NPrinting older than 15.4.0.0 see "How to Import Recipients from QlikView Documents - Old Version"

Create a New Recipient Import

1. Select **Recipients** in the lower left pane
2. Select **Recipient Imports**
3. Click on the **Recipient Import** icon

Configure Recipient Import
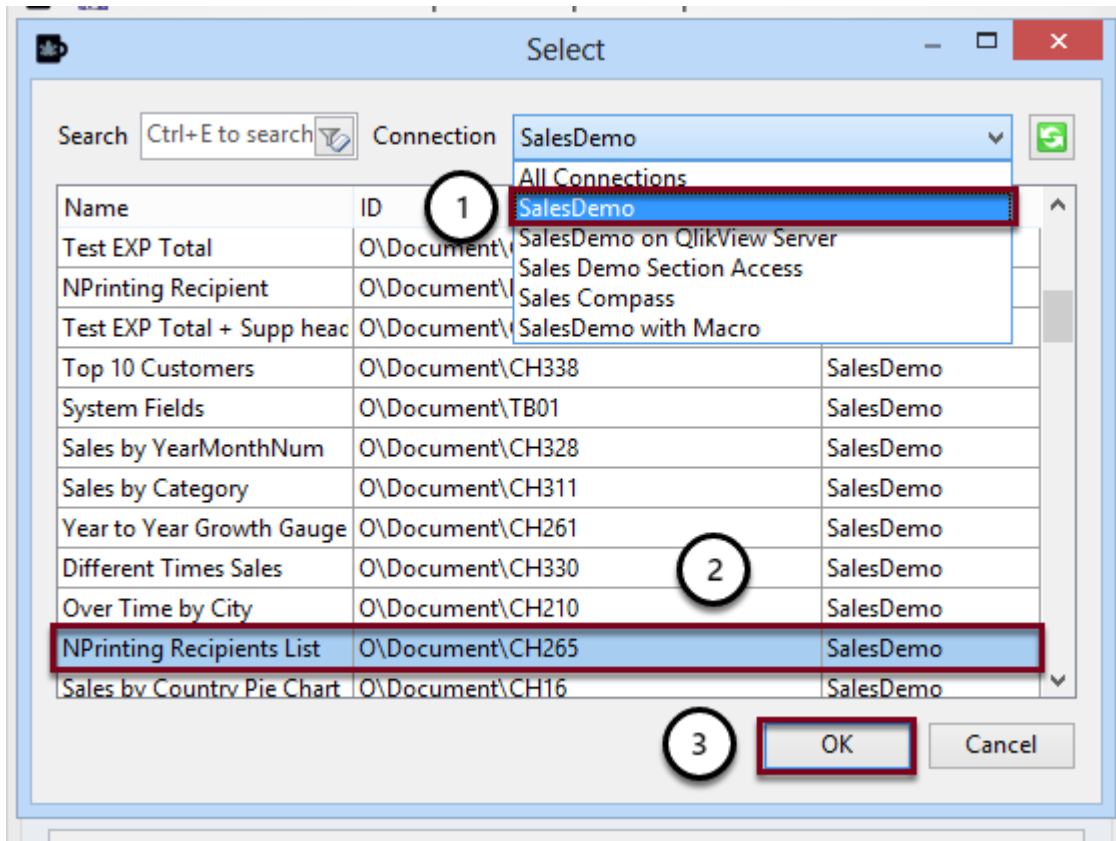

1. Enter **Import from QlikView Document** as **Name**
2. Enter a **Description** (optional)
3. Set **Import Type** to **From QlikView Entity**
4. Click on the **browse** button at the extreme right of the **Object ID** field
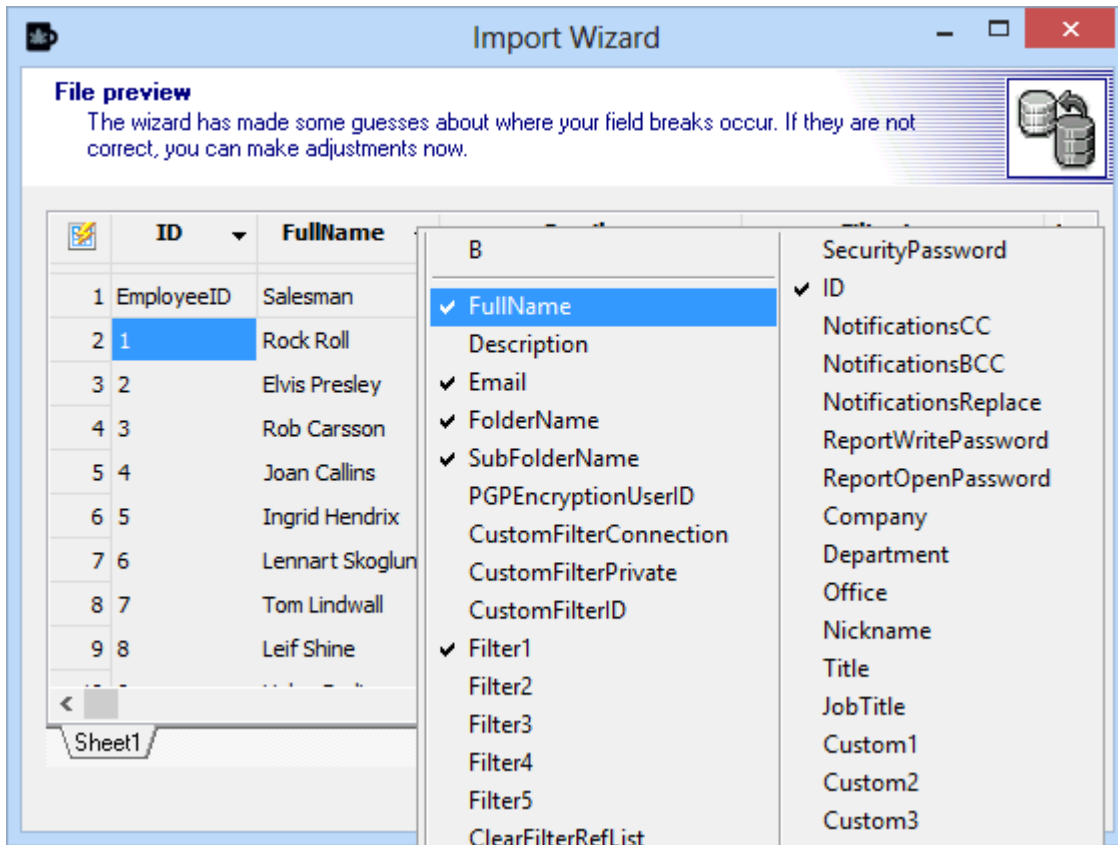
Select Recipients Entity

1. Select the connection if necessary
2. Find and select the **CH265 NPrinting Recipients List** in the list
3. Click on the **OK** button

Start Mapping Columns
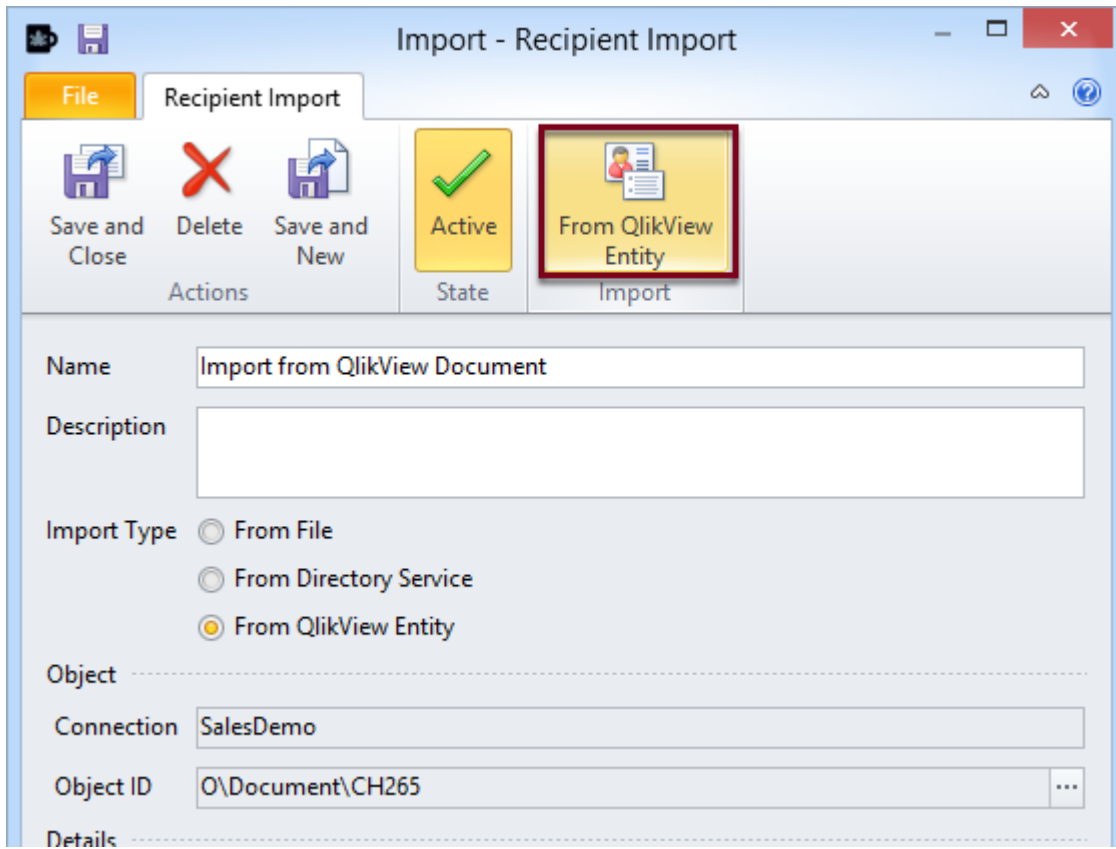
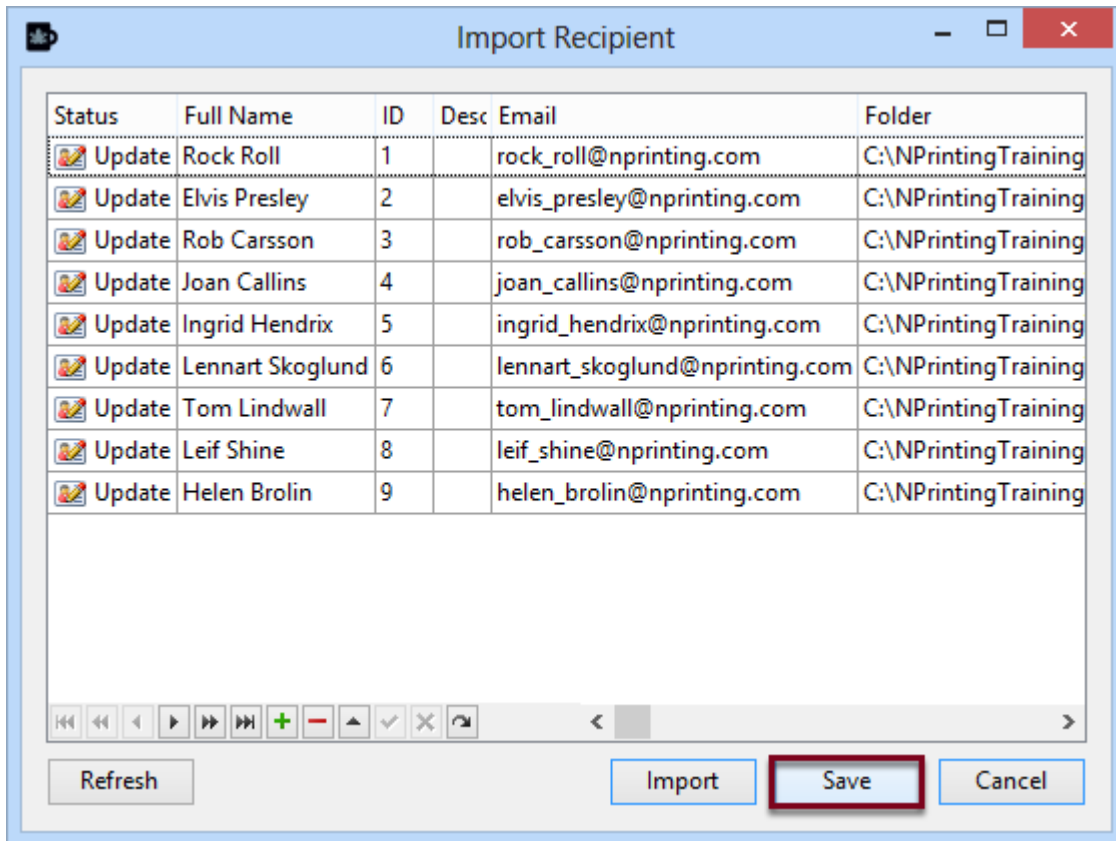Click on **From QlikView Entity**

Map Columns

Set the mappings column by column by clicking on the small down-pointing arrows and then selecting the appropriate value from the drop-down menu.

The only **mandatory** field is the **Recipient Name (FullName)**: be sure to map this field. If you don't map an Excel column it will not be imported.
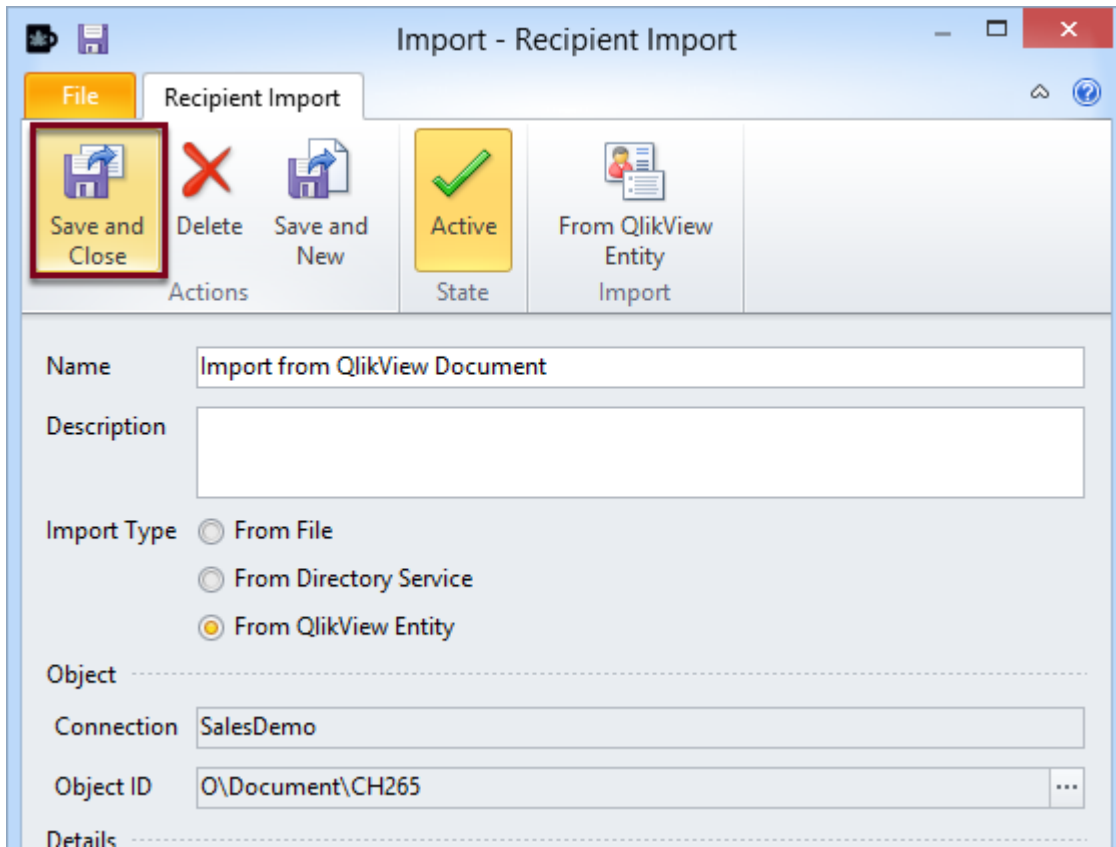
Conclude the Import Recipients

Click on **Save**

It's possible to execute the import directly from this window by clicking on **Import**

Save and Close the Recipient Import

Click on **Save and Close**

Create a New Import Recipient Task

1. Select **Tasks** in the lower left pane
2. Select **Import Recipient Tasks** in the upper left pane
3. Click on the **Import Recipient Task** icon in the **New** group of the tool bar
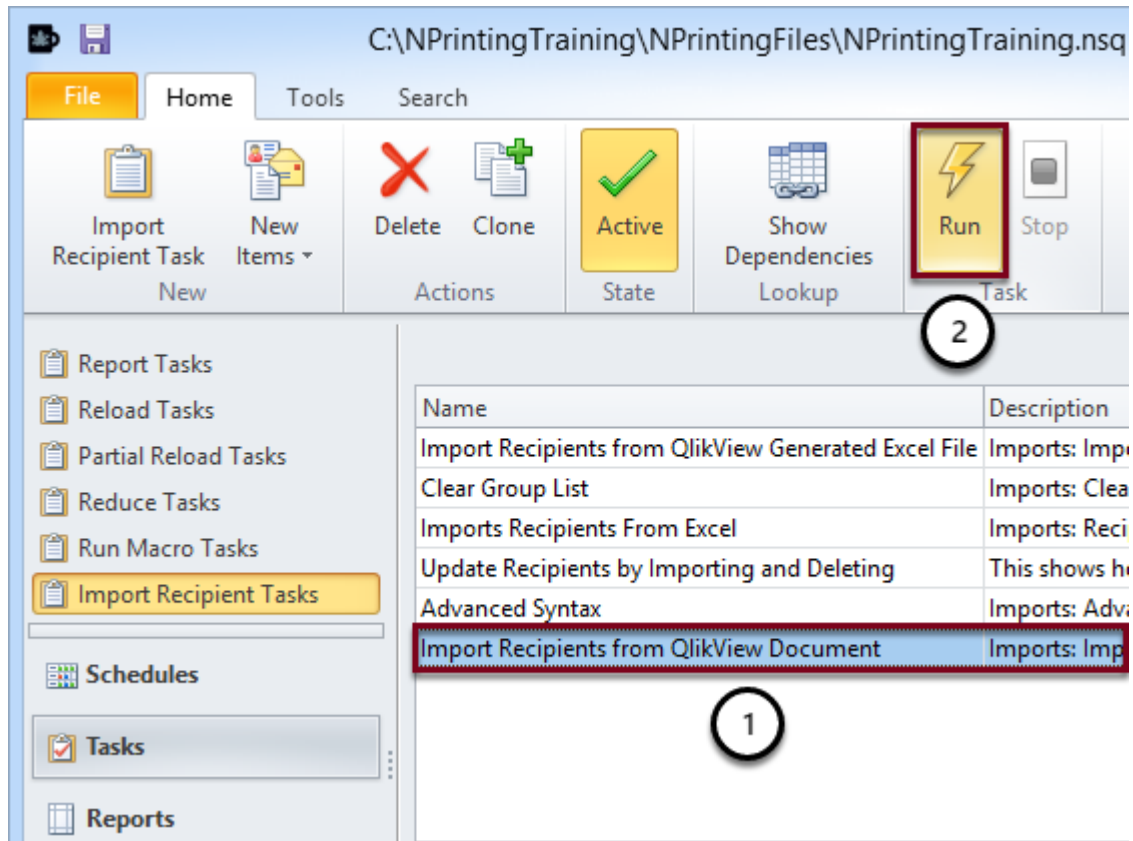
Setting up a New Import Recipient Task

1. Enter **Import Recipients from QlikView Document** as **Name**
2. You can select to import **All Recipients, Only New Recipients** or **Only Modified Recipients**
3. Checking **Delete old recipients** box, NPrinting will delete all old recipients during the import. Also see "How to Delete Recipients Automatically When Importing"

Add the Import Recipients to the Task
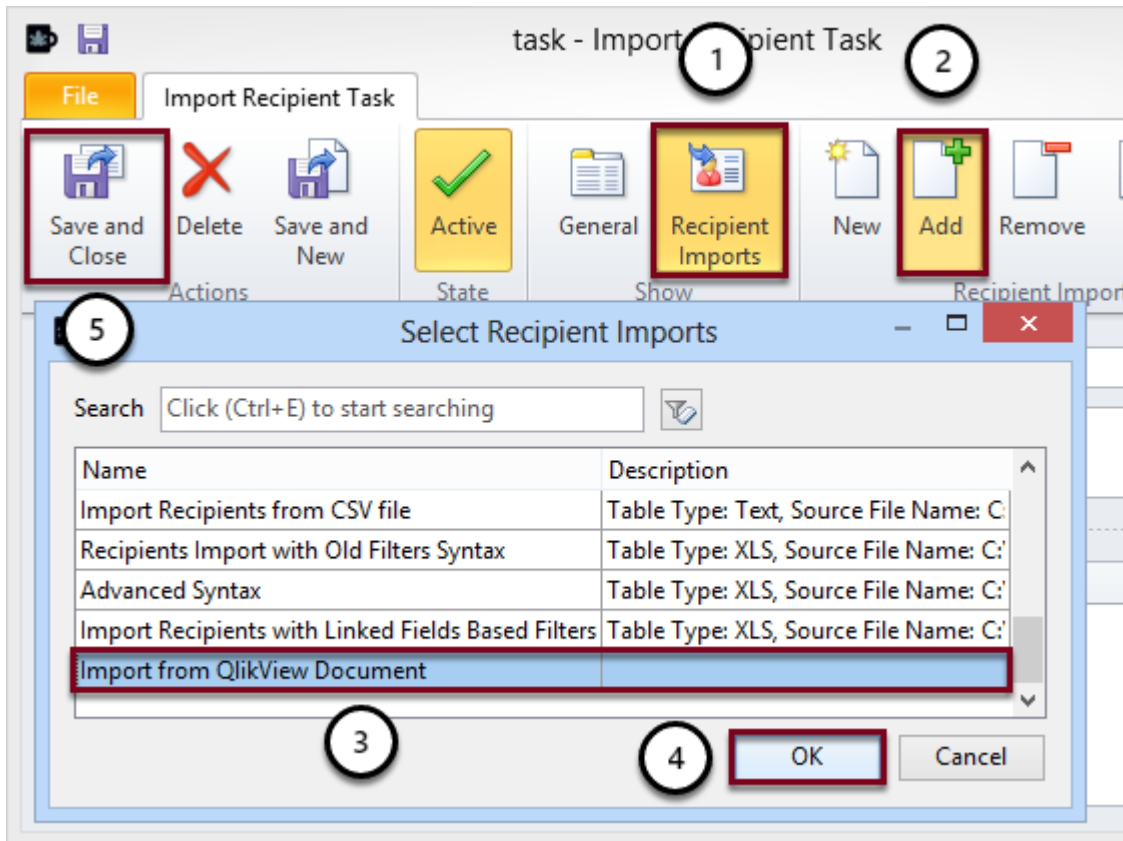
1. Select **Recipient Imports** from the **Show** tab
2. Click on **Add**
3. Select **Import from QlikView Document** from the list
4. Click on **OK**
5. Click on **Save and Close**

Run the Recipients Import

1. Select **Import Recipients from QlikView Document** from the list
2. Click on **Run**

0   Comments